

# Kuskitannee Lodge

## Blue Book

An Arrowman's Guide



BOY SCOUTS OF AMERICA®  
ORDER OF THE ARROW

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<b>Brothers,</b>	

First, I would like to thank you for looking at this book. It shows that you, as an arrowmen, live the obligation of our order by observing and preserving our traditions. This book tells the story and history of Kuskitannee Lodge 168 which is a story worth telling. From Unalachtigo and Packanke Lodges, to the story of Rae Creasy, to the creation of Rae's Cabin, and to the lodge's drum team and their status as 5 time Northern Drum Champions at the '04, '06, '09, '15, and '18 NOAC. Each of the big and small events that have happened in the lodge's history paint one big and amazing picture.

Without all of the fine arrowmen, this lodge would be nothing like what it is. This book is a celebration of all the fine individuals who served cheerfully and understood that they were working together for something greater than all of them. The idea of a group where brotherhood, cheerfulness, and service are the main principles that everyone is judged by. It was the vision of our founders Dr. E. Urner Goodman and Colonel Carrol A. Edson, and even 104 years later their message is still spoken and lives on through the brotherhood they formed. The people that keep their message are us youth. The OA is a youth run organization and it gives us a place to go during the formative years of our lives. It has positively impacted millions of people over the past 104 years. If these ideals aren't something to live by and devote your life to, then I don't know what is.

What I would like you to know from reading this Blue Book is that Kuskitannee is more than just a lodge. It is a thing that has changed the lives of so many people, including my own. It is a place where friends work and come together as something greater. It is something that many people have worked on to keep alive for the future generations of scouts to enjoy and love, as well as for them to meet fellow scouts. To the young scouts reading this, through your service and dedication to this program, you could see your name forever on the pages of our history. All you have to do is cheerfully serve your fellow man through any hardship they face. Always remember the obligation you kept. WWW

Yours in Service,  
Jeno A. Mantini  
2019-2020 Kuskitannee Lodge Chief

## **Purpose of the Manual**

\_\_\_\_\_ This book is not intended to replace the Order of the Arrow Handbook published by the National Order of the Arrow Committee. It is designed to supplement that publication.

The national handbook is excellent, and should be read and consulted regularly. The Kuskitannee 168 Blue Book is written to apply specifically to Lodge 168. This book was created to fulfill these objectives throughout its pages.

1. Create a better understanding of the purpose and objectives of the Order of the Arrow
2. Relate the purpose and objectives of the Order of the Arrow and compare them to Kuskitannee Lodge
3. Provide a point of reference specifically for the membership of the Lodge 168
4. Provide the membership with a knowledge of the history of Kuskitannee Lodge and its traditions
5. To provide a copy of Kuskitannee's Lodge By-Laws for every member
6. To clearly state the responsibilities and duties of the following:
  - a. The Lodge Officers
  - b. The Lodge Advisors
  - c. The Lodge's Operation Committees and Teams

## **Purpose of the Order**

As Scouting's National Honor Society, our purpose is to:

- *Recognize those who best exemplify the Scout Oath and Law in their everyday lives and through that recognition cause others to conduct themselves in a way that warrants similar recognition.*
- *Promote camping, responsible outdoor adventure, and environmental stewardship as essential components of every Scout's experience, in the unit, year-round, and in summer camp.*
- *Develop leaders with the willingness, character, spirit, and ability to advance the activities of their units, our Brotherhood, Scouting, and ultimately our nation.*
- *Crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.*

## **Mission Statement**

*The mission of the Order of the Arrow is to fulfill its purpose as an integral part of the Boy Scouts of America through positive youth leadership under the guidance of selected capable adults.*

## **Obligation**

I do hereby promise, on my honor as a Scout, that I will always and faithfully observe and preserve the traditions of the Order of the Arrow, Wimachtendienk, Wingolauchsik, Witahemui. I will always regard the ties of brotherhood in the Order of the Arrow as lasting, and will seek to preserve a cheerful spirit, even in the midst of irksome tasks and weighty responsibilities, and will endeavor, so far as in my power lies, to be unselfish in service and devotion to the welfare of others.

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*Although our many service projects are valuable to Scouting, the main benefit is less obvious. The Order's primary concern is the individuals, and the Order's function is to spread the spirit of brotherhood and cheerful service. You do the work of the Order in your home, your troop or team, and your school, as you keep the fire of the Scout Oath alive in the words and deeds. More than anything else, your own example of cheerful service to others accomplishes the Order's aim.*

*The Obligation of the order is one way we remind ourselves of our special duties. Memorize it as you did the Scout Oath and Law. Remember the three principles of the Order, and you will easily learn it.*

## Song of the Order

Firm bound in Brotherhood gather the Clan  
that cheerful service brings to fellow man.  
Circle our council fire weld tightly every link,  
that binds us in Brotherhood, Wimachtendienk!

## Lodge Song

We are strong, we are brave  
in a year we'll even shave  
we're the Brookies from 168.

We are rough, we are tough,  
we don't take no sissy stuff!  
We're the Brookies from 168.

With a high ho hee we're the  
Brookies can't you see,  
with a rip snortin' bang we're on our way!  
YEE HAW!!!!

With a high hee ho we're the  
Brookies don't you know,  
we're the Brookies from 168.

Hey! Ho! You 'oughta know!  
Kuskitanee's on the go! (x5)

## **Kuskitantee Lodge Events**<sup>1</sup>

### **Lodge Banquet**

This event is hosted in January but the venue changes each year. The annual Lodge Banquet is open to all members and their friends/family. This event is a great time to come together to recognize our membership and new award recipients.

### **Winter Fellowship**

Winter Fellowship is an event hosted at Camp Agawam or Camp Bucoco, usually in February. This event is primarily a fun “indoor” weekend. Each morning there is a made-to-order breakfast and during the day there are an abundance of fun activities and games centered around a particular theme. During this weekend, service is available for those Arrowmen who are interested. This event is also a fantastic time to take your Brotherhood Test! Vigil nominations will also occur during this event. Full of fun and fellowship!

### **Spring Ordeal**

This event is in May at Camp Bucoco or Camp Agawam. This is the first chance for Ordeal Candidates to come out and become members; Brotherhood testing is also available. There are plenty of service opportunities for all members and theme centered activities are planned for the evenings! Vigil call outs also take place over the duration of the weekend.

### **Big Three Weekend**

A weekend at Camp Bucoco or Camp Agawam in August where we induct Ordeal, Brotherhood, and Vigil Candidates all at the same time, “the Big 3”! Not only do we have service opportunities but Arrowmen who would like to become more involved in the Lodge can run for Executive Committee positions this weekend. It is another weekend centered around a theme that is full of fun and fellowship!

### **Lodge Leadership Development (LLD)**

This is an event hosted at Camp Bucoco or Camp Agawam, usually in September. During the event, Lodge wide training cells take place to prepare the newly elected Executive Committee (EC) Members for their upcoming term. All members are welcome, but required for all EC members. Descriptions of positions are in Kuskitantee Lodge Manual of Administration.

### **Brookie Brotherhood**

This weekend is for brothers of all honors. Usually November at Camp Agawam or Camp Bucoco, this weekend is an excellent time for Ordeal Members to seal their membership in the Order of the Arrow. This weekend has service opportunities and activities based on a theme. During this weekend, Silver Chief and Founder’s Award nominations and voting take place. It is packed full of fun and fellowship for everyone.

### **Service Days**

This is an event that takes place at both Camp Bucoco and Camp Agawam. This event is held all year around. This is a great way to get your service for Awards and a great way to give back to camp. Everyone is welcome at this event, even if you are not in the lodge.

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<sup>1</sup> You can sign up for events at [kuskitantee.org](http://kuskitantee.org), and by scrolling down to “Register for Lodge Events”.

## **Section Events**

### **NE-4B Conclave**

Conclave is an event often in June where all of the Lodges within our Section have the opportunity to meet and have a ton of fun. The event is hosted by a different Lodge each year (within a four year rotation) so the event is at a different camp each year. This event is full of fun and fellowship and often some important training takes place.

#### **Section Lodges**

- Allohak Menewi Lodge #57
- Kuskitannee Lodge #168
- Monaken Lodge #103
- Wagion Lodge #6

### **Section Advancement of Lodge Leader's Summit (SALLS)**

SALLS is a training program run by the Sections for the Lodge EC (LEC) of all 4 Lodges in the Section. Its intention is to collaborate on weaknesses brought by Lodge Chiefs and to bring change about those weaknesses. It is also a great way to grow and learn.

## **National Events**

### **National Order of the Arrow Conference (NOAC)**

At each national conference, Arrowmen come together from around the world to share ideas, learn from one another, and most importantly experience an outstanding conference that is unlike any other event in Scouting. NOAC seeks for the best that the Order has to offer and it is only open to members of the OA! NOACs are held every two years, with exceptions made to align the event with significant anniversaries.

### **National Leadership Seminar (NLS)**

NLS is a weekend conference that is intended primarily to enhance the leadership skills of the Order of the Arrow's key youth and adult members. NLS prepares Arrowmen to become better leaders both within and outside of the Scouting program. You can sign up by expressing interest to the Lodge Advisor or Lodge Chief.

### **Order of the Arrow High Adventure (OAHA)**

Through OAHA (Order of the Arrow High Adventure) you get to spend TWO weeks on the National Adventure Base of your choice. You can attend Florida Sea Base, Northern Tier, Philmont Scout Ranch or the Summit as an Arrowman alongside other Arrowmen. Ask your Section Officer about the section scholarships that are available! You can learn more and sign up at <https://oa-bsa.org/>.

## Social Media

Follow Kuskitantee, Section NE-4B, Northeast Region, and National Order of the Arrow on Social Media



@Kuskitantee Lodge 168, @OANE4B, @oanorth, @oabsa



@Kuskitantee, @OANorth, @oabsa



@Kuskitantee, @oa-bsa



@Kuskitantee, @sectionne4b, @oanorth, @oabsa

## History of Kuskitannee Lodge #168

When Pioneer Trails Council and Lawrence County Council consolidated in 1973 to form Moraine Trails Council, it appears that there was much dissent to the merger. The two Lodges, Unalachtigo 168 and Packanke 419 continued to operate independently throughout most of 1973 which explains why there are chiefs listed for both Unalachtigo and Packanke. Unalachtigo's final event appears to have been the 1973 Area III-F meeting in September of 1973. Packanke's final event appears to have been the Area III-B meeting in August of 1973. As of this writing, this author has been unable to locate any record of activity of Kuskitannee 168 until the spring of 1973.

The Lodge name selected for the new Lodge was Kuskitannee Lodge #168, W.W.W. The name was derived by using Kusk from the Kuskuskiees, and Kittany, the name of the trail which stretched across Butler County from New Castle to Kittanning and also the name of a village on the Allegheny river. The totem selected was the Brook Trout which inhabited Slippery Rock Creek, which bound the two council camps, Agawam and Bucoco. The Lodge neckerchief and pocket flap naturally bear this totem. A Lodge fighting song was adopted. Special T-shirts and jackets were also soon available and caps given to active working Arrowmen of the Lodge bore the insignia.

Kuskitannee's first chief was Bill Wilson of New Castle. The lay advisor was Harry Wright also of that city. Professional advisor was Bruce D. McElroy, program director of the council. As of this writing, this is in dispute as two other names are listed as first advisor of Kuskitannee: Ole Hunter and Clyde Braun.

The new Lodge went to DuBois, Pa., Camp Mountain Run, to the final Area III-B Conclave Aug. 17-19, 1973. *(ed. The 1973 III-B Meeting program booklet states that Packanke Lodge 419, Moraine Trails Council would cease to exist at the end of this event)* After that, National realigned and Kuskitannee became part of Northeast Section 5-C.

In 1975, Kuskitannee Lodge hosted the Section 5-C Conclave at Westminster College, New Wilmington, Lawrence County, with the young Lodge's officers getting into the "thick of the action". It was thought the college would give the section meeting a new atmosphere.

In 1983, Lodge #168 hosted the 5-C Conclave at Camp Bucoco as the policy shifted again. More than 300 Arrowmen attended that meeting.

Kuskitannee with its traditions of two fine Lodges behind it continued to offer leadership at the Area level. It grew stronger and in 1977 adopted new by-laws to keep up with national OA changes.

In the early 1980s, Glacier Ridge District senior executive Vincent Dunn, who joined the council in 1979, became the Lodge's staff advisor. Under his tutelage, Lodge 168 earned four E. Urner Goodman Camping Awards for its excellence. Dunn pushed the Lodge hard and helped to weld it into one of the finest in the nation. He retired and left the council after the June, 1991, conclave which was hosted at Camp Bucoco.

A special patch was designed to mark the tenth year of the Lodge and more activities were scheduled. Now there would be the Fellowship winter weekend, the Spring Ordeal, the Big Three, after camp closed, and the annual Father-Son dinner. Special awards, like a hat, and pins would be given to members who attended the four most important yearly events. In '90, at the recognition dinner three members received their 11th pin for 11 years of full participation.

By 1988, Kuskitannee had hosted 5-C Section Conclave and furnished at least three Section Chiefs. George Andrews, was elected Lodge chief, then became Section Chief, then later was Northeast Region Chief. Tony Sbarra, Jr., in 1983, and Thom Gaiser were also section chiefs. Other Lodge members have been secretary or held other posts.

In 1984, the Lodge erected the beautiful metal lettered sign at the entrance to Camp Bucoco on Route 8 north of Butler.

Bill Graham, first Lodge chief of Unalachtigo, estimated in 1989 that between 4,500 and 5,000 youth and men had become members of the Lodge from 1939 as the Lodge marked its 50th anniversary July 22, 1989, at Bucoco.

When Kuskitannee 168 became official on January 2, 1973, officers to help Bill Wilson, chief, were: Ron Badger, also of New Castle, vice chief; Dave Bock, secretary, and Tony Lucas, treasurer, also of New Castle. W. A. Waggett, council program director, was the professional advisor, and lay advisors were Ole Hunter, and William Clark, associate. Harold Ramsey of New Castle, designed the Brook Trout blue patch.

The new Lodge was ready for action at both Bucoco and Agawam. About 30 members attended the final III-F Conclave at California State College of PA, hosted by Kiasutha #57, Allegheny Trails Council. Neal Bronder, Lodge 168, was the last area chief for Area III-F.

In June, 2008, Kuskitannee was moved from section NE-4B to the new section NE-4A

In service, Lodge 168 has contributed to both Camp Bucoco and Camp Agawam. Such projects have included erecting a brand new sign for Camp Bucoco in 1984 and are responsible for many roofing projects. These projects could not have gone underway without the help of many of Kuskitannee's Lodge chiefs.

In 2010, Kuskitannee Lodge received a National Service Grant from OA National for \$2500. The Lodge added \$5000 to this to install lightning detection and warning systems at both Camp Agawam and Camp Bucoco.

## **History of Rae's Cabin**

Rae's Cabin: Kuskitannee Lodge has a building dedicated to the exclusive use of the Lodge. It is located across the parking lot from the trading post at Camp Bucoco. It was built to honor the

memory of Rae Creasy, one of our youth members who passed away at the age of 14 from Cystic Fibrosis.

Rae W. Creasy was born July 1, 1984. When he was old enough, he became a Cub Scout and then a member of a short lived Boy Scout Troop, Troop 743, in Neshannock Twp. (New Castle, PA). He joined Troop 733 in New Wilmington and was soon elected to membership in the Order of the Arrow and took his Ordeal in August 1996 at just a bit over 12 years of age.

He became a brotherhood member of Lodge 168 in August 1997. He served the Lodge as a member of the Lodge Executive Committee. He was Service Chairman, and Chairman of the Brotherhood and Elangomat Committees, and also served on the Dance Team where he was a traditional dancer and hoop dancer. There is a picture of him, in uniform, on the wall of Rae's Cabin. The Boy Scouts and especially the Order of the Arrow were his favorite activities.

From birth, Rae suffered from a nasty disease called Cystic Fibrosis which affects the digestive system and respiratory system. His typical breakfast was a bowl full of pills.

Rae never complained about his problems. He never did anything physical fast; always slow and deliberate. He would do a 30 minute dance show then go home and sleep for two days to recover.

He was reviewed and recommended for the rank of Eagle on September 29, 1998. In late October 1998 he developed pneumonia. On the evening of November 4, 1998 his Eagle badge was pinned on to his hospital gown while he was comatose in Childrens' hospital in Pittsburgh. His mother swears there were tears in his eyes. Twelve hours later, at 7:30 AM on November 5, 1998, he went home to be with the Creator. His body simply was not strong enough to fight the pneumonia. He was just 14 years old.

His family wanted to do something in his memory for his favorite group. Rae's Cabin is that something and Kuskitannee Lodge 168 is that group. He loved the Boy Scouts but he really loved the OA and his fellow Arrowman brothers.

The gift was announced at the Lodge banquet in February 1999. Ground was broken in March 1999 and the building was dedicated in August 1999. That is a truly ambitious timeframe for any building, but even more so when you realize two things;

- 1) The family donated funds for all the materials. And,
- 2) The labor was 100 percent volunteer. Not one penny was spent on labor. Rae's family, friends, troop, fellow Arrowmen, neighbors and more than a few people that never even met Rae, showed up to help. Every weekend from March through August there were anywhere from 3 to 70 people at Camp Bucoco working on what was to become Rae's Cabin.

This building is dedicated to the exclusive use of Kuskitannee Lodge. Lodge executive committee meetings, dance team practice, ceremony team practice and other Lodge specific activities are held there. Only good thoughts, good actions, good things take place there. There is a lot of fun, a lot of laughter and a lot of important work done in Rae's cabin.

## **Awards<sup>2</sup>**

**Silver Chief Award:** This award is eligible to be given annually to two Lodge members, one youth and one adult, who have rendered noteworthy service of exceptional quality to the Lodge. This is the highest award given by the Lodge.

**Founder's Award:** This award is eligible to be given to one youth and one adult per year. This is a National Award recognizing those who have rendered exemplary service to the Lodge and Order. The selection process will follow current National Policy for selection of candidates for this award along with our Lodge bylaws.

**Spirit of Service (SOS):** This award is given to those members who give over 50 hours of volunteer service to the council and camps of Moraine Trails Council in a given calendar year.

**168 Award:** This award is given to those members who donate 168 hours or more of their time to service to the council and camps of Moraine Trails Council in a given calendar year.

**Participation Award:** This award fills the requirements of 4 categories to better the Lodge, ceremonies, dance team, and activities of the Lodge. This award can only be earned once in a lifetime.

**Training Trout:** In this award, In an effort to promote training in all levels of Scouting, Kuskitaneer Lodge has initiated this award. The Training Trout award is given to Lodge members who participate in a substantial amount of training over the course of a calendar year. To receive this award, 20 credits must be earned from the following categories: Troop, Lodge, Conducting, and National. This award can only be earned once in a lifetime.

**Distinguished Elangomat Award:** This award is designed to distinguish elangomats who go above and beyond what is expected of them. For this award, you must serve as an elangomat, stay in touch with your clan, and help your clan become Brotherhood, and a few more requirements. This can only be awarded once in a lifetime.

**Kuskitaneer Troop Camping Award:** This award was designed to distinguish Troops who are active within our Lodge. Some of the requirements are to attend summer camp, hold 12 or more troop outings, and attend at least 4 EC Meetings, and a few more.

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<sup>2</sup> Please visit [kuskitaneer.org](http://kuskitaneer.org) for award forms

## **Silver Chief Award Recipients**

1949	William Graham	1978	Eldred S. Ferringer	2000	Michael Creagh (Staff)
1950	Kenneth Mugridge	1979	Clyde Jones, Jr.	2000	James R. Hughes
1951	James Westerman	1980	Dennis Rickard	2000	Jonathan Spink
1952	Eugene Moore	1981	Tony DiTullio	2002	Lloyd Haseleu, III
1953	Archie Starr	1982	Vincent Dunn	2002	Steven Zanella
1954	Ralph "Pops" Charlton	1983	Tom Coyle (staff)	2003	Dustin Ferris
1955	Arch McKinney	1983	Ronald Miller	2003	W. Craig Spink
1956	Don Sutton	1984	Tony Sbarra, Jr.	2004	David Herman
1957	Blair Weterman	1985	Tony Sbarra, Sr.	2004	Derek Minto
1958	John Davenport, Sr.	1986	J. Dale Siar	2005	James English
1959	Howard Bolam	1987	Tom Einsporn	2005	Ryan English
1960	Eugene Gumbert	1988	Thom Gaiser	2006	Bill Kennedy
1961	Donald Miller	1989	William Ehrhart	2006	Steven Miller
1962	Donald Kiel	1989	Bruce McElroy (staff)	2007	Daniel T. Brown
1963	Ralph Moore	1990	Regis Nichter	2007	Christopher Stone
1964	William Thies	1991	Rod Shank (staff)	2008	Douglas Robert Moon
1965	John Luppe	1991	John Sandala	2008	David Spink
1966	Corbett Stewart	1992	Jamie Fisher	2009	Alex J. Connell
1967	Clyde Braun, Sr.	1993	Richard Wilson	2009	Ryan Righi
1968	Richard Hobaugh	1994	Dennis Trabbits	2010	Kenny Greene
1969	Ed Luczak	1995	Scott McCreary	2010	L. Eugene "Gene" S. Singer
1971	Wesley McKnight	1996	Josh Seth	2011	Gerald Heindl
1972	Neal Bronder	1997	Chris Wells	2011	Jack Libengood
1973	W. A. Wagget	1997	Albert Whalen	2012	Jerry W. Cogley
1974	Charles Adams	1998	Aaron Boyd	2012	Josh Nussbaum
1976	Charles Duncil	1998	Shawn Scott	2013	Matthew John Tony
1977	Harry Wright	1999	Dean Antoniazzi	2013	Charles Douglas
		1999	William Stone, III		

2014	Max Cravener	2016	Ray Dunn	2019	John Ostrowski
2014	Terry Groth	2017	Ethan Mooney	2019	Joseph Ostrowski
2015	Andrew Brock	2017	Duncan Groth	2020	
2015	Keith Duncil	2018	Justice Rozic	2020	
2016	Sam Beaver	2018	Dave Zajac		

### **Founder's Award Recipients**

1986	Vincent J. Dunn	2003	Steven Zanella	2012	Alex J. Connell
1988	Thomas M. Einsporn	2004	Dustin Ferris	2013	Josh Nussbaum
1990	J. Dale Siar	2004	Lloyd Haseleu, III	2013	L. Eugene "Gene" Singer
1992	Doug Hardt	2005	Derek Minto	2014	Matthew John Tony
1994	Richard Wilson	2005	Dennis Trabbits	2014	Charles Douglas
1996	Eric F. Bloom	2006	Ryan English	2015	Max Cravener
1996	John Sandala	2006	James Hughes	2015	Keith Duncil
1996	Josh Seth	2007	Bill Kennedy	2016	Andrew Brock
1998	George Scott	2007	Steven Miller	2016	Terry Groth
1998	Matthew Grubbs	2008	Chris Covert	2017	Stephen Costello
1999	Bill Wittmer	2008	James English	2017	Norm Bennett
1999	Daniel T. Brown	2009	Kenny Greene	2018	Ethan Mooney
2000	Aaron J. Boyd	2009	Ryan Righi	2018	Joe Ostrowski
2000	Dennis Seth	2010	Andrew Flugher	2019	Justice Rozic
2002	Michael Kostic	2010	Dominic Paunovich	2019	David Zajac
2002	W. Craig Spink	2011	Jack Libengood	2020	
2002	William Stone, III	2011	Douglas Robert Moon	2020	
2003	Dean Antoniazzi	2012	Gerald W. Cogley		

## **What is an Elangomat?**

In the language of the Lenape, Elangomat literally means “friend”. The Elangomat is the Brother in the Lodge that served with you throughout the course of your Ordeal. He or she was already a member of the Lodge and chose to go through the Ordeal a second time so that they could help people like you to join the Order and pass through your Ordeal without flinching. The Elangomat was your friend through your trials and tribulations during your Ordeal, and they will remain with you through your journey ahead to Brotherhood as long as you choose to stay.

To be an Elangomat is a rewarding and challenging experience. As the Elangomat you go through the tests of the Ordeal along with the candidates. Your example is a better teacher of Brotherhood, Cheerfulness and Service than any spoken words. By learning more about the Order and yourself, you also rededicate yourself to the Order. If you are interested in being an Elangomat you must simply approach the Ordeal Master and ask to become one. This is not a contract that says you must be an Elangomat forever, but just that one event. It is an honor to become an Elangomat, not a punishment, and should be treated as such.

Each Elangomat generally leads a patrol size group of candidates, often called a “clan”. When the Lodge uses them, each clan is independent from the others. Since an Elangomat shares the test of silence and cannot easily ask questions, the Lodge trains him in advance. During the Ordeal the Lodge provides him with close support to meet any needs.

Your Elangomat was a friend to you when you joined our Order. Be a friend to another and help them to be welcomed into the Order of the Arrow!

## **The Challenges of Brotherhood Membership**

Brotherhood membership in the Order of the Arrow is not a rank or step up the ladder in the same sense as from First Class to Star, Life, or Eagle Scout.

Brotherhood membership is the completion of the process of becoming a true Arrowman. Brotherhood members have no special privileges that are not open to Ordeal members, except to attend Brotherhood ceremonies. They do, however, have additional responsibilities and obligations.

You must meet five challenges before you can enter the Circle of the Brotherhood. The first of them you should meet now. The next three require steady effort over a period of months. The last challenge you must meet after you are satisfied you have met the first four.

1. **Memorize the signs of the Order of the Arrow.** Memorize the Obligation of the Order, the song of the Order, the admonition, the sign of Ordeal, and the handclasp. Also, be familiar with the ceremony. This information will be in a letter you receive once you are eligible to receive your Brotherhood Honor.
2. **Advance in your understanding of the Ordeal.** Gain thorough understanding of the Ordeal.
3. **Serve your Unit.** Remain registered in Scouting. During a period of six (6) months, strive to fulfill your Obligation by expanding your service to your troop.
4. **Plan for service in your Lodge.** Retain your registration in
5. the Lodge and keep your dues paid. Beware that acceptance of Brotherhood involves a pledge of service.
6. **Review your service.** When you earnestly feel that you have met the four challenges above, write a letter to the Brotherhood Chairman. In this letter explain the following:
  - a. What do you think the Ordeal means?
  - b. Describe how you have been fulfilling this Obligation in your troop and daily life, and how you have used this understanding of the Ordeal to aid in this service.
  - c. Describe your future Lodge plans.

## **Brotherhood Questionnaire**

1. Who founded the Order of the Arrow and in what year?
  - a. Dr. E. Urner Goodman in 1915
2. Where was it founded?
  - a. Treasure Island, located North of Trenton, NJ in the Delaware River
3. What is the purpose of the Order of the Arrow?
  - a. To recognize those campers, scouts, explorers and scouters who best exemplify the Scout Oath and Law in their daily lives; to maintain and develop camping traditions and spirit; to promote Scout camping and to crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.
4. Give the handclasp of our Order.
5. How must the admonition always be given?
  - a. Whispered in the ear
6. What is the Admonition?
7. What does it mean?
  - a. To love one another.
8. What is the sign of the Ordeal?
9. What is the full name of the Order?
  - a. Wimachtendienk, Wingolauchsik, Witahemui
10. What is its meaning in English?
  - a. The Brotherhood of Cheerful Service.
11. What are the four parts of the ordeal and their respective purposes?
  - a. A night of camping alone under the heavens, to prove self-reliance; A day of arduous toil, to indicate willingness to serve others; Twenty-four hours of scant food, to demonstrate the power of self-denial; and a like period of silence, to turn one's thoughts inward.
12. How were you prepared for the Ordeal?
  - a. You were led by Kichkinet to the North end of camp where the significance of the arrow was first revealed as you tested the bow.
13. Repeat the Obligation.
  - a. I do hereby promise on my honor as a Scout, that I will always and faithfully observe and preserve the traditions of the Order of the Arrow, Wimachtendienk, Wingolauchsik, Witahemui. I will always regard the ties of Brotherhood in the Order of the Arrow as lasting, and will seek to preserve a cheerful spirit, even in the midst of irksome tasks and weighty responsibilities, and will endeavor, so far as in my power lies, to be unselfish in the service and devotion to the welfare of others.
14. What is the symbol of the Order?
  - a. The Arrow whose undeviating course, when aimed high, is a token of leadership.
15. How is it worn?
  - a. Pointed over the right shoulder.
16. Give (or sing) the song of the Order.
  - a. Firm bound in Brotherhood, gather the clan that cheerful service brings to fellow man circle our council fire, weld tightly every link that binds us in Brotherhood, Wi-mach-ten-dienk.
17. In what language is the full name of the Order given?
  - a. The language of the Delaware Indians, the Lenni Lenape
18. What is the initial membership in the Order called?
  - a. Ordeal membership

19. Why is it so called?
  - a. Because it is preceded by the four-fold ordeal
20. When you had completed the Ordeal, how were you dealt with?
  - a. You were placed on the trail which leads to the circle of thee Lodge
21. By whom were you first stopped when you approached the circle?
  - a. By Nutiket, the guard, who asked if you had passed the Ordeal without flinching
22. Who next barred your further progress?
  - a. Meteu, who inquired if you had been given the admonition
23. Had you been given the admonition?
  - a. No, but your guide, Kickinet gave it for you
24. Before whom then did you last arrive?
  - a. Before Allowt Sakima, the chief of the fire, who asked if you had been completely prepared to receive the obligation
25. What was Kichkinet's reply?
  - a. Only in the binding of them together
26. How did Kichkinet call the attention of all these officers to your presence?
  - a. By three taps on the left shoulder
27. What do these three taps signify?
  - a. The three parts of the Scout Oath
28. How did each of these officers respond to Kichkinet's taps?
  - a. One tap followed by two, on the left shoulder
29. What did their taps signify?
  - a. The 12 points of the Scout Law
30. How was your preparation for the Obligation completed?
  - a. Nutiket directed you to hold your hand in the Scout sign and repeat after Allowat Sakima
31. What did Meteu instruct you?
  - a. In the legend in which our Order was founded
32. Who are the central figures of that legend?
  - a. The aged Chieftain, Chingachgook, and his son, Uncas, who by their cheerful and self-sacrificing service, are said to have saved the Delaware Lodges from annihilation
33. What did Allowat Sakima then impart to you?
  - a. The symbol and the Handclasp of the Order, the admonition and thee sign of the Ordeal membership

Write a letter to the Brotherhood Chairman. In this letter, explain what you think the obligation means; describe how you have been fulfilling the Obligation in your troop or unit and in your daily life and how you have used your understanding of the Ordeal in your service; describe how you will give future service in the Lodge program.

## Vigil Honor

Alertness to the needs of others is the mark of the Vigil Honor. It calls for an individual with an unusual awareness of the possibilities within each situation.

The Vigil Honor is a high mark of distinction and recognition reserved for those Arrowmen who, by reason of exceptional service, personal effort, and unselfish interest, have made distinguished contributions beyond the immediate responsibilities of their positions or office to one or more of the following: their Lodge, the Order of the Arrow, Scouting, or their Scout camp. Under no circumstances tenure in Scouting or the Order of the Arrow is considered as reason enough for a Vigil Honor recommendation.

The Vigil Honor is the highest honor that the Order of the Arrow can bestow upon its members for service to Lodge, council, and Scouting. It dates from the year 1915, when founder E. Urner Goodman became the first Vigil Honor member. Since then, thousands of members have received the Vigil Honor.

Vigil Honor members have an honorable tradition to uphold. They must at all-time conduct themselves in accordance with the ideals of Scouting, the Order of the Arrow, and the Vigil Honor. Membership cannot be won by a persons' conscious endeavor. It comes as a recognition of unselfish leadership in service. This fact should be given careful consideration in the selection of candidates for membership. The Vigil Honor has successfully fulfilled a definite and satisfactory service to the Order of the Arrow, to Scouting, and to individual members. Its continued success depends on the care with which future members are selected and on the maintenance by its members of the high ideals of service to others for which the Vigil Honor has always been known.

Any member of the Order of the Arrow registered in Scouting in good standing in a regularly chartered Lodge, is eligible for recommendation to the national Order of the Arrow Committee for evaluation to thee Vigil Honor, provided that, at the time of recommendation, the individual has been a Brotherhood member for a minimum of two years. Because the Order of the Arrow is primarily an organization for youth, it is suggested that, in recommending candidates for the Vigil Honor, preference is given to those who were inducted into the Order as Scouts, rather than those who were inducted into the Ordeal as adult volunteers or professional Scouters.

Members of the Order can be inducted into the Vigil Honor only with the written approval of the National Order of the Arrow Committee.

**\*\*REMEMBER THAT YOU CANNOT SEEK THE VIGIL, IT SEEKS YOU!!!!\*\***

## Vigil Honor Members

1973 Michael T. Hanna	1984 Thomas D. Einsporn	1993 David M. Dunn
1973 Richard Waggett	1984 Thomas M. Einsporn	1993 Raymond E. Dunn
1973 Harry L. Wright, Jr.	1984 Thomas Siar	1993 Misha Hill
1973 Harold L. Ramsey	1984 William R. Stevenson	1993 Michael D. Maxwell
1974 George Beck	1985 Kenneth Emerick	1993 Scott D. McCreary
1974 Ralph L. Downs	1985 Shawn Kellerman	1993 Aaron D. McKivigan
1974 William D. Waggett	1985 Regis Nichter	1993 Jeffrey J. Neigh
1974 William Wilson	1985 Ronald Nichter	1993 Donald Rodgers
1975 Joseph Scarnato	1986 Gene Singer	1994 Dean A. Antoniazzi
1975 Larry Streitman	1986 Tim Cornetti	1994 Timothy J. Bianculli
1975 J. William Shiner	1986 Thom Geiser	1994 Charles G. Cogley
1976 Eldred C. Ferringer	1986 Dave Pasekoff	1994 Gerald W. Cogley
1976 Kevin O'Brien	1987 Mike DiTullio	1994 William R. Hastings
1976 James W. Shiner, Jr	1987 Dennis Trabbits	1994 Stephen Leonhardt
1976 Matt Vavro	1988 Brian R. Henry	1995 Norman P. Bennett, Sr.
1977 George Andrews	1988 Brett A. Hoffman	1995 Christopher Dunn
1977 Ronald E. Miller	1988 Douglas Kerens	1995 Jason Keltz
1977 Mark Murray	1988 Nelson Noto	1995 Thomas Keltz
1977 Gaylord G. Willis	1988 Gary Wiles	1995 Michael Waite
1978 Chalmers D. Blair	1988 Richard A. Wilson	1995 Albert Whalen
1978 Brian M. Bleakney	1989 Roy Baker	1996 Charles Douglas, IV
1979 Tony DiTullio	1989 Mike Brennerman	1996 Gary Butia
1979 Jonathan Johnson	1989 Doug Hardt	1996 Matthew Grubbs
1979 Roger McCombs	1989 Brian Wiles	1996 William Hastings
1980 Charles W. Duncil	1989 Garrett Wiles	1996 Eugene Novak
1980 Paul D. Early	1989 Frank Granberry	1996 Dennis Seth
1981 John Krestel, Jr	1990 John A. Boris, Jr	1997 Michael Baker
1981 James Ritchey	1990 John A. Boris, Sr	1997 Arthur Broge
1981 Tim Vogel	1990 Shawn Bowser	1997 Lucas Klobetanz
1982 Paul Bohlen	1990 Tony DiTullio	1997 Douglas Marnier
1982 Dave Brewer	1990 Keith Duncil	1997 Shawn Scott
1982 William Ehrhart	1990 Douglas Janaszek	1997 Joshua Seth
1982 Tony Sbarra, Jr.	1991 Jamie Fischer	1997 Christopher Wells
1982 Tony Sbarra, Sr.	1991 Rick Hardt	1998 Daniel T. Brown
1983 Richard Graham Sr	1991 Bob Hitchcock	1998 Gerald Heindl
1983 Dave Libengood	1991 Steve Wargo	1998 Jason Cashmere
1983 Richard Luchs	1991 Bob Hardt	1998 Charles Douglas
1983 John W. Sandala	1991 George Scott	1998 Aaron J. Boyd
1983 Joe Scarramuzzo	1992 Robert Boyer	1998 Lloyd Haseleu, III
1983 J. Dale Siar	1992 Paul Raisley	1999 Nathan Leard
1984 John Ferraro	1992 Larry Raybuck	1999 Lowell Scott
1984 Samuel E. Daugherty	1992 Mike Raybuck	1999 Thomas Smith

1999 Daniel Waite	2006 Jonathan Elm	2013 Terry Groth
2000 Daniel Leard	2006 James Ferraro	2013 Kody McConnell
2000 Kim Creasy	2006 Sean Hayden	2013 Zachary Matuch
2000 Timothy Fleissner	2006 Gary A Park	2014 Andrew Brock
2000 Rev. E. Charles "Deac" Smith	2006 Dan Pollock	2014 Randall Costello
2000 Jonathan Spink	2006 David Spink	2014 Stephen Costello
2000 William H. Stone, III	2007 Chris Covert	2014 Chad Gallagher
2000 Jeremy Waite	2007 Clyde Priestler	2014 Adam Goliwas
2000 Steven Zanella	2007 David J. Sigworth, Jr.	2014 Barbara Libengood
2001 Ryan Bloser	2007 Todd Stephenson	2014 Joshua Nussbaum
2001 Chad Fleissner	2007 Patrick Wilver	2015 Sam Beaver
2001 Dean Painter	2008 Alex J. Connell	2015 Keegan Brock
2001 Christopher Roos	2008 Andrew Costello	2015 Mark Brundage
2001 Dale Roos	2008 Catherine Einsporn	2015 Peter Gemperle
2001 W. Craig Spink	2008 Dominic Paunovich	2015 Aaron Zajac
2001 John Worst	2009 Andrew Flugher	2015 Chris Wrona
2002 Johnathan Ferraro	2009 Kenny Greene	2015 James Zoeller
2002 Dustin Ferris	2009 Ernie Paunovich	2016 Lyn Gemperle
2002 Brian Herman	2010 Matthew John Johntony	2016 Brian Worst
2002 David Herman	2010 Nicholas Kasunic	2016 Dave Wilkinson
2002 Bill Kennedy	2010 Matthew Kennedy	2016 Timmy Wilkinson
2002 Andy Meyer	2010 Phillip Lucas	2017 Joe Ostrowski
2002 Michael Studeny, Sr.	2010 Tyler Lucas	2017 John Ostrowski
2003 Ryan Righi	2010 Douglas Robert Moon	2017 Dennis "DJ" Peters
2003 Anthony Bury	2010 Ryan Douglas Moon	2017 Garrett Hill
2003 James English	2011 Jack Libengood	2017 Dave Zajac
2003 Steven D. Miller	2011 Jonathan McCracken	2018 Matt Lewis
2003 Christopher Worst	2011 Neal T. Skibicki	2018 Spenser Franklin
2003 Paul Worst	2011 Ray Tennent	2018 Eric Richardson
2003 David Wills	2011 Donald Wagoner	2018 Ethan Mooney
2004 William Essary	2011 John Whitford	2019 Charlie Lisella
2004 Christopher Stone	2012 Kevin Goliwas	2019 Clayton Rozic
2004 Derek Minto	2012 Andrew Machermer	2019 Andrew Pallus
2005 Alan Cooper	2012 Kelvin Brundage	2020 Evan Long
2005 John Dambaugh	2013 Max Cravener	2020 Justice Rozic
2005 Ryan English	2013 Duncan Groth	2020 Anthony Ostrowski
2005 Kevin Shook		2020 Justin Banko
		2020 Kevin Spark

## **Order of the Arrow Structure**

## **National**

National Chief  
National Vice Chief  
National Chairman

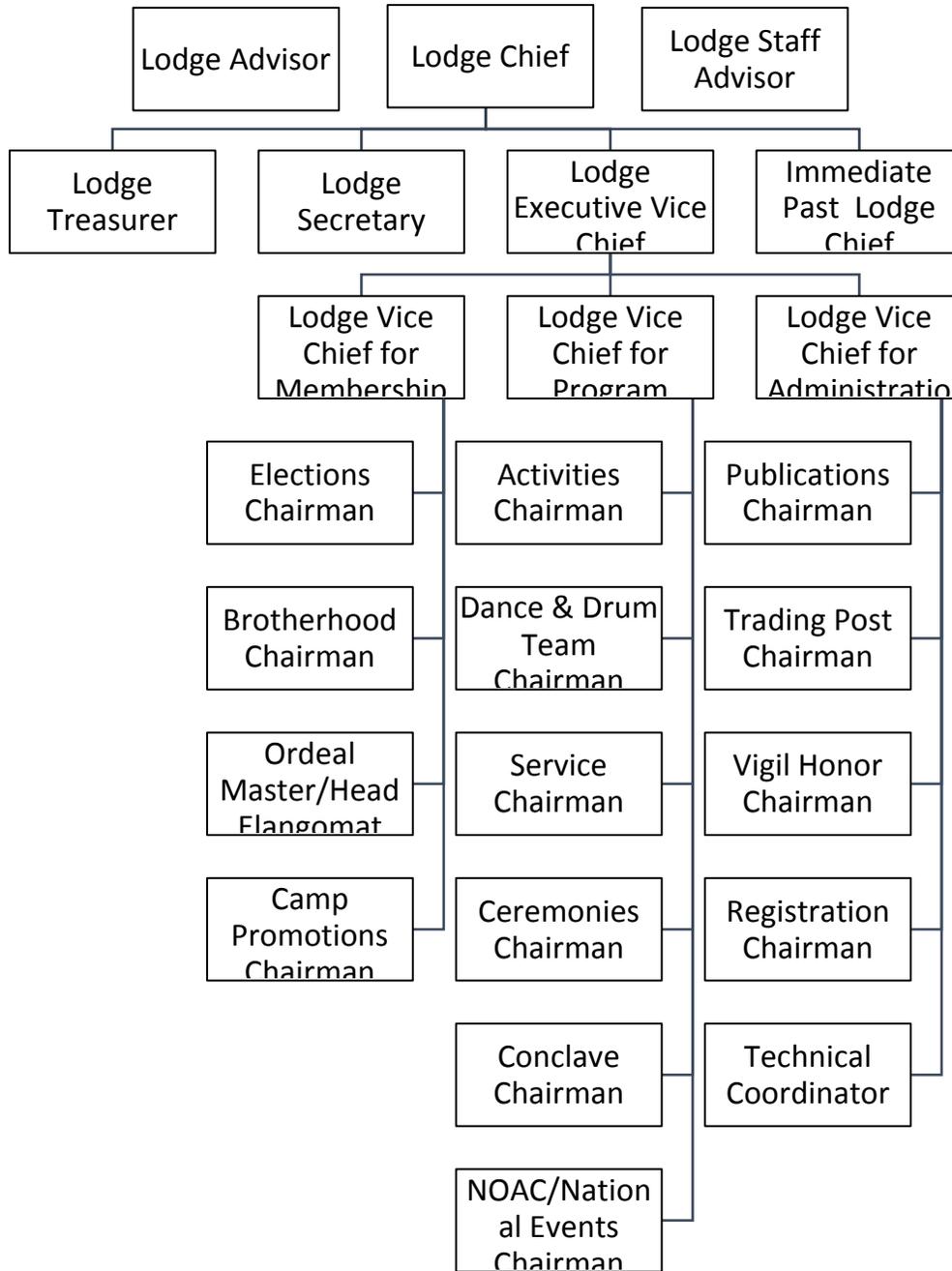
## **Region**

Region Chief  
Region Chairman  
Region Staff Advisor

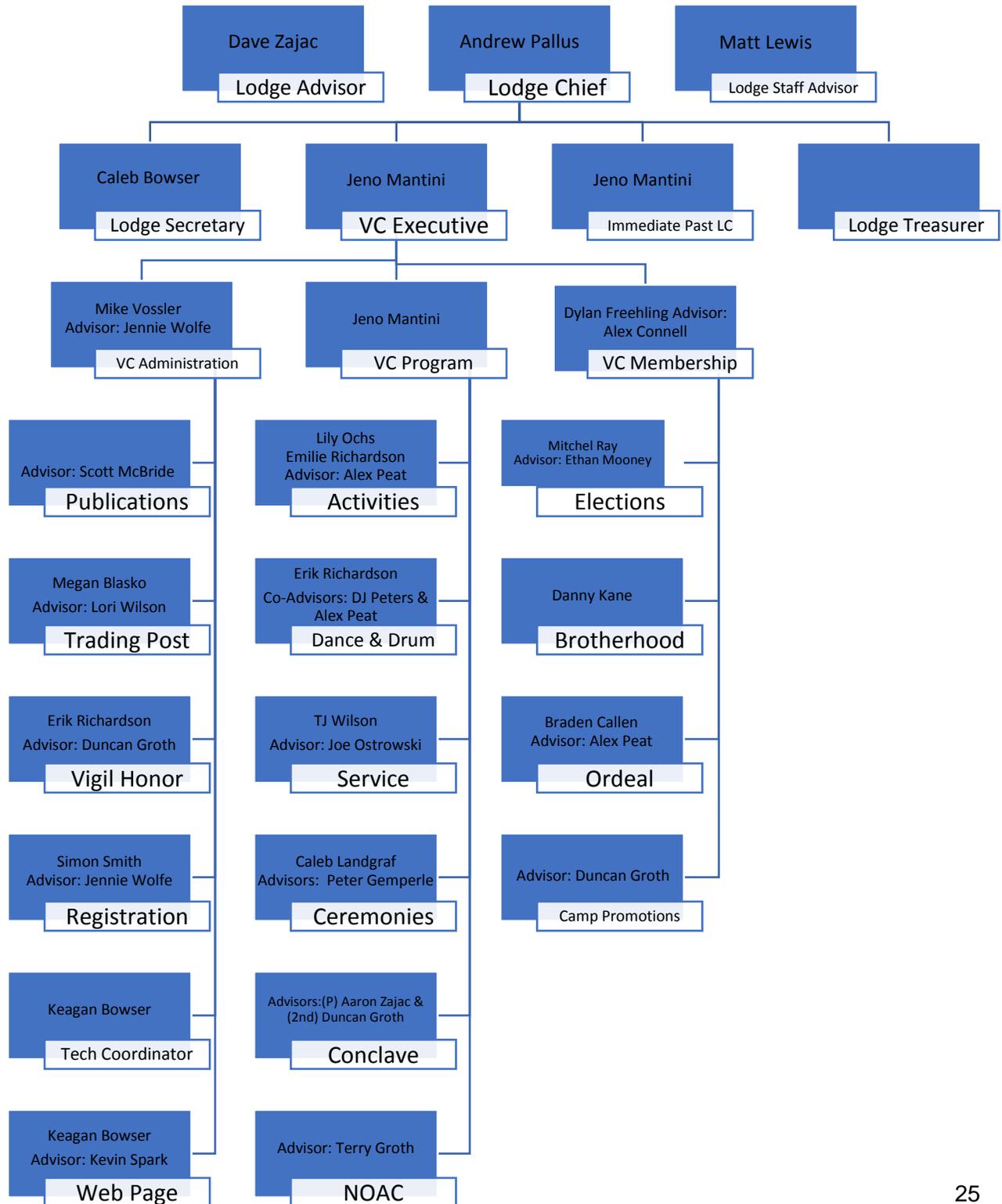
## **Section**

Section Chief  
Section Vice Chief  
Section Secretary  
Section Advisor  
Section Staff Advisor

## Lodge Officers Positions



# Lodge Positions



## National Awards

The Kuskitannee Lodge Northern Drum team took first place at the 2004, 2006, 2009, 2015, and 2018 NOAC competitions. Kuskitannee Lodge is the only Lodge ever to win this three times consecutively and five times overall. Andy Meyer won 3<sup>rd</sup> place for dance at the 2009 NOAC. Dillon Ward won first place for chicken dance at the 2012 NOAC.

**E. Urner Goodman Camping Award: 1982, 1983, 1985, 1989, 2012**

## Section and National Leadership

Bruce McMarlin	Section III-B Chief 1951
John Davenport, Jr.	Section 3-F Chief 1958
William Theis	Section 3-F Vice Chief 1961
William Theis	Section 3-F Chief 1962
Ted Ferris	Section 3-B Chief 1969
Neal Bronder	Section 3-F Secretary 1972
Neal Bronder	Section 3-F Chief 1973
George Andrews	Section NE-5C Chief 1979
George Andrews	Northeast Region Chief 1980
	***** <b>AWARDED THE DISTINGUISHED SERVICE AWARD</b>
Pat Sedlak	Section NE-5C Chief 1980
Tony Sbarra, Jr.	Section NE-5C Chief 1984
Tony Sbarra, Jr.	Section NE-5C Chief 1985
Thom Geister	Section NE-5 Chief 1989
Michael Kostic	Section NE-5 Chief 1997
Christopher Wells	Section NE-4B Chief 1999
	***** <b>AWARDED THE DISTINGUISHED SERVICE AWARD</b>
William Stone III	Section NE-4B Chief 2003
Derek Minto	Section NE-4B Chief 2005
Dustin Ferris	Section NE-4B Vice Chief 2005
Duncan Groth	Section NE-4B Vice Chief 2013
Josh Nussbaum	Section NE-4B Secretary 2013
Max Cravener	Section NE-4B Vice Chief 2014
Max Cravener	Section NE-4B Chief 2015
Ethan Mooney	Section NE-4B Vice Chief 2016
Ethan Mooney	Section NE-4B Vice Chief 2017
Ethan Mooney	Section NE-4B Chief 2018
Ethan Mooney	Northeast Region Chief 2019
	***** <b>AWARDED THE DISTINGUISHED SERVICE AWARD</b>
Jeno Mantini	Section NE-4B Secretary 2021

## Section Adult Leaders

Bill Wittmer stepped down as Lodge Adviser in 2000, and then became NE-4B Section Adviser in 2001, and served until June of 2011. He had moved to Penn's Woods Council in 2001, so he was actually a member of Nachamawat while serving as Section Adviser.

W. Craig Spink was Associate Section Adviser of NE-4A in 2009 and 2010 and, after a Region reorganization, became Section Adviser of NE-4B in June of 2011. He was Section Advisor from 2011 - 2018, and for a short period in 2019.

## **Chiefs of Kuskitannee Lodge 168**

Bill Wilson	1973-1974	Matt Grubbs	1997
Roy Zimmerman	1975	Mike Baker	1998
Matt Vavro	1976	Daniel T. Brown	1999
Kevin O'Brien	1977	Nathan Leard	2000
George Andrews	1978	William H. Stone, III	2001
Roger McCombs	1979	Anthony Bury	2002-2003
John Krestel, Jr.	1980	Dustin Ferris	2004
Paul Early	1981	John Dambaugh	2005
Dave Brewer	1982	Dan Pollock	2006
Tony Sbarra, Jr.	1983	David Spink	2007
Bill Stevenson	1984-1985	Dominic Paunovich	2008-2009
Tim Cornetti	1986	Jack Libengood	2010
Ken Young	1987	Chris Mitchell	2011
Thom Gaiser	1988	Duncan Groth	2012
Gary Wiles	1989	Max Cravener	2013
Anthony DiTullio	1990	Stephen Costello	2014-2015
John Boris, Jr.	1991	Peter Gemperle	2016
Doug Janaszek	1992	Samuel Beaver	2017
Jamie Fischer	1993	Ethan Mooney	2018
Misha Hill	1994	Justice Rozic	2019
Chris Wells	1995	Jeno Mantini	2020
Mike Waite	1996	Andrew Pallus	2021

## **Kuskitannee Lodge Advisors**

Harry Wright	1973	1976	Bill Wittmer	1996	2000
Timothy Walters	1976	1977	Lloyd Haseleu, III	2000	2006
Tony DiTullio	1977	1982	W. Craig Spink	2006	2010
Neil Bronder	1982	1984	Phillip Lucas	2010	2011
Tom Einsporn	1984	1988	W. Craig Spink	2011	2011
Dennis Trabbits	1988	1992	Terry Groth	2011	2015
Anthony J. Sbarra, Sr.	1992	1993	Daniel T. Brown	2015	2016
Richard A. Wilson	1993	1996	David Zajac	2016	Present

# **Kuskitанее Lodge Manuel of Administration**

## **Lodge Chief**

1. Attends all Executive Committee Meetings and Lodge Events
2. Holds full responsibility of the Lodge and all of its operations.
3. Holds elections to fill all Executive Committee Positions
4. Runs all Executive Committee Meetings
5. Directs and assist other Executive Committee members to achieve a mutual goal
6. Must follow all of the set by-laws and National Order of the Arrow rules

## **Executive Vice-Chief**

1. Reports regularly to the Lodge Chief
2. Attends all Executive Committee Meetings and Lodge Events
3. Holds full responsibility of the Lodge and all of its operations in the absence of the Lodge Chief
4. Runs all Executive Committee Meetings in the absence of the Lodge Chief
5. Directs and assist other Executive Committee members to achieve a mutual goal
6. Must follow all of the set by-laws and National Order of the Arrow rules
7. All other duties assigned by the Lodge Chief

## **Lodge Secretary:**

1. Takes minutes at all EC Meetings.
2. Provides an electronic copy of each meeting's minutes to Lodge Chief, Lodge Advisor, Executive Vice Chief and Publications Chair (via email) within 48 hours after the close of a meeting.
3. With the Admin Vice-Chief, helps manage the registration associated with all Lodge events.
4. Keep all Lodge documents current and organized.
5. Brings enough physical copies of the previous meetings minutes and current agenda for each chairman to every LEC meeting.
6. All other duties assigned by the Lodge Chief

## **Lodge Vice-chief for Membership:**

1. Reports to the Lodge Chief.

2. Prepares a **detailed** Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Responsible for the following committees: Brotherhood, Elangomat, Elections, and Vigil Honor.
5. Serves as chair of the membership committee; and along with the Lodge Adviser for membership and the Lodge Chief, manages the membership and dues function of the Lodge.
6. Provides Lodge officers and committees with unit contact information needed for unit elections, camping promotions and other approved functions.
7. Maintains the history of the Lodge.
8. Any other duties assigned to him by the Lodge chief

#### **Lodge Vice-Chief for Administration:**

1. Reports to the Lodge Chief.
2. Prepares a **detailed** Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Responsible for the following committees: Publications, Web Page and Trading Post.
5. Contacting the committee chairmen on a regular basis, meeting with them before or during an event and reporting to the chief on a monthly basis what is being planned and performed.
6. Provides direct leadership for the execution of Lodge Weekends:
  - a. Is promotion in place @ -45 days before the event? (Follow Up with Communications)
  - b. Develop the weekend program at the LEC Meeting prior to the event?
  - c. Is the menu prepared @ -30 days before the event? (Follow Up with Activities Committee)
  - d. Are faith-based services established and confirmed @ -30 days? (Follow Up with Activities Committee)
  - e. Is a Health Officer recruited and confirmed @ -14 days (Follow Up with the Activities Committee)
  - f. Is the Weekend Program established and in print? Do all participants know their roles? (Personal contact with each team involved.) @ -14 days
  - g. Registration set and communicated to secretary @ -7 days
  - h. Meal count to cook @ -7 days
  - i. Call & Confirm all plans with the Camp Ranger @ -7 days
  - j. Be present at the registration area and be the "on-site" point person for the administration of the event weekend. Make sure to be able to direct the Lodge and participants in the administration of clan formation; Elangomat assignment; and Pre-Ordeal Ceremonies. You (and your Advisor) are the "go-to" people with all the answers and the ability to make sure that the weekend is off and running smoothly.
7. Any other duties assigned to him by the Lodge Chief.

#### **Lodge Vice-chief for Program:**

1. Reports regularly to the Lodge Chief.
2. Prepares a **detailed** Committee Report about all committee functions to be presented at LEC Meetings.

3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Responsible for the following committees: Activities, Dance Team, Service, Conclave, Camp Promotion and NOAC.
5. Creates a detailed schedule for each Lodge weekend
6. Communicates regularly to ensure activities and events are scheduled and planned
7. Contacting the committee chairmen on a regular basis, meeting with them before or during an event and reporting to the chief on a regular basis what is being planned and performed.
8. Along with the Lodge Chief, designs the Lodge program for the year and ensures that the plan is carried out.
9. Any other duties assigned to him by the Lodge Chief.

#### **Publication Committee Chairman:**

1. Regularly reports to the Administration Vice-Chief.
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. Recruits members for the committee and chairs the committee meetings and functions.
4. Collect articles describing past and upcoming events from every committee chairman and officer as needed.
5. Edits and publishes a Lodge newsletter called Kuskita on a regular basis – with help from the Vice Chief of Administration.
6. Any other duties assigned to him by the Lodge Chief.

#### **Trading Post Committee Chairman:**

1. Regularly reports to the Administration Vice-Chief.
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Takes inventory of all Lodge merchandise on a regular basis.
6. Displays and sells Lodge merchandise at all Lodge events, and keeps records as directed by the advisor.
7. Plans for new Lodge merchandise that will promote the Lodge and the Order; and submits plans to the Lodge chief as needed.
8. Assists with special fundraisers as needed.
9. Plans for summer camp and coordinates the transfer of inventory to the camp trading post when needed.
10. If desired, maintain a stock of items at the council Scout Shop.
11. Any other duties assigned to him by the Lodge Chief.

#### **Vigil Honor Selection Chairman:**

1. Regularly reports to the Membership Vice-Chief.
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Plans and coordinates the annual selection of Vigil Honor recipients at the Spring Ordeal.

6. With the Lodge adviser and Vigil Honor advisor, prepares all paperwork when needed for the selection and helps prepare the paperwork for National.
7. Performs all Vigil Honor ceremonies
8. Coordinates a recognition ceremony.
9. Any other duties assigned to him by the Lodge Chief.

**Camp Promotions Committee Chair:**

1. Regularly reports to the Program Vice-Chief
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Works to create a promotional brochure to be distributed at unit elections
6. Promotes the council's camping programs throughout the three districts. This includes attending roundtable meetings, unit meetings and district camporees when necessary.
7. Promotes High Adventure opportunities to all youth within the council.
8. Works with the District vice-chiefs to schedule camp promotions with the unit elections.
9. Any other duties assigned to him by the Lodge Chief.

**Brotherhood Committee Chairman:**

1. Regularly reports to the Membership Vice-Chief
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Communicates regularly with a Lodge Master System Administrator to remain aware of possible Brotherhood Candidates.
6. Coordinates a brotherhood team to perform brotherhood testing at Lodge events.
7. Contacts all eligible brotherhood candidates before an event.
8. Shall assist the Ceremonies committee with carrying out the brotherhood ceremony.
9. Any other duties assigned to him by the Lodge Chief.

**Ordeal Master/Head Elangomat:**

1. Regularly reports to the Membership Vice-Chief
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Shall contact the Ordeal Candidates prior to their ordeal and provide them with the necessary information about the Ordeal (dates, equipment to bring, costs, etc.)

6. Recruits Elangomats for the Ordeal weekend and trains them accordingly, especially in regards to the induction principles of the Order of the Arrow.
7. Coordinates the team of Elangomats that shall lead the Ordeal Candidates throughout their Ordeal weekend.
8. Assigns work projects with the assistance of the service chairman to the Elangomats for their clans to carry out during the Ordeal.
9. Promotes communication between the Elangomats and their clan members until the new members achieve Brotherhood.
10. Any other duties assigned to him by the Lodge Chief.

**Activities Committee Chairman:**

1. Regularly reports to the Lodge vice-chief for the program.
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Along with the Program Vice-Chief, plans the annual Lodge recognition dinner.
6. Plans games and activities for all Lodge weekends.
7. Coordinates with the summer camp staff and plans for OA fellowship time during summer camp.
8. Any other duties assigned to him by the Lodge Chief.

**Dance/Drum Team Committee Chairman:**

1. Regularly reports to the Program Vice-Chief
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Plans and coordinates a dance team, which will perform Native American Dances at council events, summer camp and other events in which the team would perform.
6. Plans and schedules regular Dance/Drum Team practices.

7. Along with the Ceremonies Committee, searches for new equipment for the ceremonies team and shall purchase such equipment using Lodge funds with approval of the Lodge executive committee using money available in the Lodge budget.
8. Any other duties assigned to him by the Lodge Chief.

**Service Committee Chairman:**

1. Regularly reports to the Program Vice-Chief.
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Coordinates with the Camp Ranger or Caretaker to select work projects to be done by the Lodge for Camp Bucoco or Camp Agawam prior to any Lodge weekend.
6. Runs point on the service segment of Lodge Weekends, ensuring all crews have proper tools, instructions, water, ect.
7. Organizes special workdays for the Lodge with the approval of the Executive Committee and shall publish the dates in the Kuskita.
8. Promotes service opportunities available to Arrowmen and Boy Scout Troops.
9. Any other duties assigned to him by the Lodge Chief.

**Elections Committee Chairman:**

1. Regularly reports to the Lodge Chief.
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Responsible for coordination of the troop representative program, unit elections and camp promotions.
5. Manage all unit elections as needed, contacting each Scoutmaster in his to schedule an election, performing elections by national procedures and coordinating election teams within the districts.

6. Promotes the troop representative program and communicates regularly with troop representatives in his district; and also maintains a current list of all troops and the OA representative for each unit.
7. Keeps in communication with all OA Troop Guides throughout the duration of his term
8. Attends district roundtable meetings or sends a replacement when necessary.
9. Any other duties assigned to him by the Lodge Chief.

#### **Ceremonies Committee Chairman:**

1. Regularly reports to the Membership Vice Chief
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Coordinates a ceremonial team to conduct all ceremonies throughout the Lodge, which include Ordeal and Brotherhood.
6. Coordinates all call-out ceremonies; and shall supervise any revisions to the currently published call-out ceremony and also seek approval of the summer camp director for the ceremonies at camp.
7. Ensures all ceremonies run smoothly and on-time.
8. Plans the practices of the ceremonies team and contacts all ceremonies team members accordingly.
9. Coordinates the cleaning of the circle and the trails that are used by the Lodge for ceremonial purposes.
10. Along with the Drum/Dance Team, searches for new equipment for the ceremonies team and shall purchase such equipment using Lodge funds with approval of the Lodge executive committee using money available in the Lodge budget.
11. Any other duties assigned to him by the Lodge Chief.

#### **Conclave Chairman:**

1. Reports regularly to the Program Vice Chief
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Promotes the section conclave and encourages Lodge members to attend the event.
6. Plans and coordinates all events the Lodge is responsible for during a section conclave. (Shows)
7. Attends all Council of Chiefs meetings with the Lodge Chief or designated representative.
8. Remains in contact with the Host Lodge for any updates regarding conclave.
9. Any other duties assigned to him by the Lodge Chief

**Technology Coordinator:**

1. Regularly reports to the Administrative Vice Chief.
2. Prepares a detailed Committee Report about all committee functions to be presented at LEC Meetings.
3. When asked, write an article about a subject relevant to the committee for the Kuskita and send it to the Publications Chair in a timely fashion.
4. Recruits members for the committee and chairs the committee meetings and functions.
5. Maintains a current Lodge webpage within the standards of the Boy Scouts of America and approved by the Lodge adviser and council webmaster.
6. Assists the publications chair and publishes the Kuskita, at least in part, on the internet
7. Posts on the Lodge Social Media Pages (Facebook, Twitter, Instagram and Snapchat)
8. Any other duties assigned to him by the Lodge Chief.

# **By-laws of Kuskitannee Lodge 168**

Last Revised on 11/18/12

**PREAMBLE:** We do hereby promise and adopt the following rules and regulations for the organization and operation of the Kuskitannee Lodge #168, Order of the Arrow W.W.W. (Wimachtendienk, Wingolauchsick, Witahemui), for the following purposes:

1. To recognize those campers (Scouts and Scouters) who best exemplify the Scout promise and law in their daily lives and by such recognition cause other campers to conduct themselves in such a manner as to warrant recognition.
2. To develop and maintain camping traditions and spirit.
3. To promote Scout camping, which reaches its greatest effectiveness as a part of the unit's camping program.
4. To help strengthen the district and council camping program both year-round and summer camp as directed by the camping committee of the council.
5. To crystalize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.

## ARTICLE ONE -- NAME AND AFFILIATION

Sec. 1. The name of this Lodge in the Order of the Arrow, shall be Kuskitannee Lodge #168 W.W.W.

Sec. 2. The Lodge is affiliated with Moraine Trails Council of the Boy Scouts of America and is under the administrative authority of the Scout Executive and the council camping committee.

## ARTICLE TWO --TOTEM EMBLEM

Sec. 1. The totem of the Lodge shall be the brook trout.

Sec. 2. All items bearing the Lodge name or totem must be approved by the Lodge executive committee.

## ARTICLE THREE -- MEMBERSHIP

Sec. 1. Membership in the Lodge is open to currently registered members of Moraine Trails Council, B.S.A, on the basis of the latest printing of the Order of the Arrow Handbook.

Sec. 2. Dues - Annual dues will be required to register with the Lodge for a year and should be paid by December 15. Any member not paid by the Lodge Banquet will be removed from the roster of active members. The dues year will be from January 1 to December 31.

Sec. 3. Election to membership -- Procedures for the election and induction of ordeal candidates will be in accordance with the latest printing of the Order of the Arrow Handbook.

Sub. Sec. 1. All unit elections must be cleared through the Lodge chief or his designee.

Sub. Sec. 2. Adult Scouters -- A letter of nomination must be submitted by the Scouter's unit, district, or council committee. Each nomination must be accompanied with full details as the reason for such recommendation and must be approved by the Scout Executive, Lodge Adviser, and Staff Adviser.

Sec. 4. Transfers -- A member of the Order of the Arrow from another Lodge who is registered in the council may apply for transfer in the Lodge by presenting proof of membership in the former Lodge. The current year's dues will be required of all members wishing to transfer into the Lodge

Sec. 5. Special Elections -- Adults registered in a council or district position who do not meet the camping requirements may be elected to the Lodge by the Scout Executive, Lodge Adviser, and Staff Adviser.

Sec. 6. Inactive members may be restored to active membership by paying the current year's dues and a penalty established by the Lodge Executive Committee (ref Article 3 Sec 2).

#### ARTICLE FOUR -- CEREMONIAL HONORS

Sec. 1. The only honors of the Lodge shall be those recognized by the National Order of the Arrow committee and are as follows: Ordeal Honor, Brotherhood Honor, and Vigil Honor. All members have equal status regardless of honor.

Sec. 2. Attainment of the Brotherhood membership or the Vigil Honor shall be in accordance with the requirements in the latest printing of the Order of the Arrow Handbook.

#### ARTICLE FIVE -- OFFICERS

Sec. 1. The permanent officers of the Lodge shall be the Supreme Chief of the Fire (Scout Executive or his designate) and the Camp Chief of the Fire (Summer Camp Director).

Sec. 2. The elected officers shall be the Lodge chief, Lodge vice chief(s), Lodge secretary (ies) and the Lodge treasurer. They shall be elected in the order found in the manual of administration.

Sec. 3. A training session for the Lodge officers and committee chairman shall be held at a time determined by the Lodge chief and the advisers.

Sec. 4. All elected officers with the exception of those specifically designated by these by-laws and the national Order of the Arrow committee shall be youth members for their entire term of office.

Sec. 5. The term of office shall be from swear-in to swear-in for the officer. Elections for officers may be held prior to the swear-in date.

Sec. 6. The appointed officers of the Lodge shall be the staff adviser, appointed by the scout executive, and the lay adviser(s), who shall be appointed for no more than one three year term, by the Scout Executive in consultation with the council camping committee. Committee chairmen, meeting the same eligibility requirements as the elected offers, shall be appointed by the Lodge chief after consulting with the Lodge adviser (Ref. Article 6 Sec. 3 Sub.2).

## ARTICLE SIX -- ELECTION OF OFFICERS

Sec. 1. The Lodge officers shall be elected annually. The date shall be established and announced by the executive committee at least 60 days prior to the election.

Sec. 2. Only dues paid youth members shall be entitled to vote at the annual election or be eligible for any office.

### Sec. 3. ELECTION PROCEDURES

Sub. Sec. 1. An active member wishing to run for office(s) must make his intentions known to the Lodge chief or his designate in writing, care of the council service center, at least 30 days prior to the election.

Sub. Sec. 2. After proper examination of his qualifications and the approval of the Scout Executive or his designate, his name shall be placed in nomination.

Sub. Sec. 3. Election shall be by ballot. A slate of eligible candidates will be provided by Lodge chief or his designate. The ballots will be distributed, collected and counted by the Lodge Adviser or his designate.

Sub. Sec. 4. If there is no candidate for a particular office, that office will be filled by an appointment made by the Lodge chief with the approval of the Lodge executive committee within thirty days. He must meet the same eligibility requirements as the other officers.

Sec. 4. The Lodge shall have a manual of administration that specifies the duties of the Lodge officers, appointed chairman and adult advisers. The manual of administration may be revised by the Lodge chief, but must be approved by a majority vote of the elected Lodge officers and the Lodge staff adviser. The Lodge chief still retains the right to establish ad-hoc committees without revising the manual of administration provided that the committee exists no longer than four months.

## ARTICLE SEVEN -- VACANCY OF OFFICE

Sec. 1. In the event of a vacancy in an elected office during the term of office, the office shall be filled as provided for in Article Six, Section 3, Sub Sec. 4, unless otherwise provided in these by-laws or the manual of administration.

## ARTICLE EIGHT -- REMOVAL FROM OFFICE

Sec. 1. Any officer who is not present at two consecutive executive committee and/or regularly scheduled meetings, without prior excuse from the Lodge chief or an adviser for sufficient cause, is considered to have resigned from office and the vacant office will be filled as provided for in these by-laws.

Sec. 2. Any officer may be removed from office for failing to fulfill the duties of his office or for conduct unbecoming a Scout.

Sec. 3. Notice of the executive committee's intended action must be served upon the officer charged in writing, informing him of the time and place of the intended action and of his right to be present to answer the allegations. He has no vote in this matter.

Sec. 4. Any committee chairman who fails to fulfill his duties may be removed from the chairmanship by the chief after consultation with the Lodge adviser(s) or the Scout Executive.

#### ARTICLE NINE -- THE EXECUTIVE COMMITTEE

Sec. 1. The executive committee of the Lodge shall be composed of the Lodge chief and all elected or appointed officers of the Lodge, the Lodge advisers and the Scout Executive or his designate.

Sec. 2. A quorum shall consist of 5 voting members of the executive committee of which two must be elected officers and one Lodge adviser.

Sec. 3. Only youth members of the executive committee shall have a vote in matters before the committee (under 21).

Sec. 4. The Lodge Chief may only vote if it changes the outcome of a motion.

Sec. 5. The executive committee shall hold at least four meetings a year and has the power to act in all matters between Lodge meetings.

Sec. 6. Notice of any executive committee meeting must be given to all members of the executive committee.

Sec. 7. The executive committee shall take no actions or establish any policies or procedures which are contradictory to that of Moraine Trails Council, the Order of the Arrow, of the Boy Scouts of America.

#### ARTICLE TEN -- LODGE MEETINGS

Sec. 1. The Lodge's functions and activities shall be of a nature consistent with the high principals, purposes and aims of the Order of the Arrow and the Boy Scouts of America.

Sec. 2. There shall be at least four (4) Lodge meetings per year.

Sec. 3. The Lodge shall publish a bulletin to inform the membership of the Lodge of the activities and meetings.

Sec. 4. Special meetings of the Lodge may be called by the Lodge chief and staff and/or lay advisers.

Sec. 5. All meetings will be governed by Robert's Rules of Order, Revised

Sec. 6. Voting- Adult Scouters, age 21 or older, do not have a vote in matters of Lodge business (Ref Art. 6, Sec. 2).

#### ARTICLE ELEVEN -- FINANCE

Sec. 1. All Lodge funds shall be handled through the council service center and shall be subject to the council's normal accounting and auditing procedures.

Sec. 2. All fees will be established by the Lodge executive committee.

Sec. 3. An annual budget will be adopted and approved by the Lodge executive committee.

#### ARTICLE TWELVE -- AWARDS

Sec. 1. To maintain the proper ratio of youth to adult for any award given by the Lodge, at least half of the recipients must be youth members. In case of only one award in a given category, it must be presented to a youth member.

Sec. 2. Awards of this Lodge shall be:

**Kuskitanee Camping Award** given annually to Scout troops in the council which best fulfills the requirements set forth by the Lodge executive committee.

**Silver Chief Award** given annually to two Lodge members, one youth and one adult, who have rendered noteworthy service of exceptional quality to the Lodge. This is the highest award given by the Lodge. The recipients will be selected by the following:

##### Youth Award

Sub. Sec. 1. Youth and adult members alike that have received this award will vote for a youth recipient, however if there are not more youth than adult voting in this category (See next section)

Sub. Sec. 2. If Sub. Sec. 1. is not attainable then all youth and adult members alike that have received this award as well as all other youth members of the Lodge will vote for a youth recipient as to increase the voting ratio.

##### Adult Award

Sub. Sec. 3. All members of the Lodge youth and adult alike will vote for the recipient of the adult award.

**Founder's Award** is given to one youth and one adult per year. This is a National Award. The selection process will follow current National Policy for selection of candidates for this award. The recipients will be selected by the following:

##### Youth Award

Sub. Sec.4. Youth and adult members alike that have received this award will vote for a youth recipient, however if there are not more youth than adult voting in this category (See next section)

Sub. Sec. 5. If Sub. Sec. 4. is not attainable then all youth and adult members alike that have received this award as well as all other youth members of the Lodge will vote for a youth recipient as to increase the voting ratio.

#### Adult Award

Sub. Sec. 6. All members of the Lodge youth and adult alike will vote for the recipient of the adult award.

Other awards are as determined by the national Order of the Arrow committee or the Lodge executive committee.

### ARTICLE THIRTEEN -- VETO POWER

Sec. 1. The scout Executive or his designate shall have full veto power in all matters before the Lodge or Lodge executive committee.

### ARTICLE FOURTEEN -- AMENDMENTS

Sec. 1. These rules and regulations shall be subject to amendment at any regular or special meeting of the Lodge, provided such amendments have been submitted in writing to the Lodge membership at least two weeks prior to the meeting; and said amendments have been previously been approved by the Lodge executive committee and the Scout Executive or his designate.

Sec. 2. A two-thirds vote of those voting members present shall be required to pass an amendment.

Sec. 3. Any Changes in national Order of the Arrow policy shall take effect immediately in this Lodge and will be so provided for in these rules in future printings.